



Huddersfield Amateur Football Club



Complaints Policy

If any member feels that he or she has suffered discrimination in any way or that the Club Policies, Rules or Code of Conduct have been broken they should follow the procedures below:

1. They should report the matter to the Club Secretary or another member of the Committee.

Their report should include:

- i. Details of what, when and where the occurrence took place;
 - ii. Any witness statement and names;
 - iii. Names of any others who have been treated in a similar way;
 - iv. Details of any former complaints made about the incident, date, when and to whom made
 - v. A preference for a solution to the incident.
2. The Club's Committee will sit for any hearings that are requested.
3. The Club's Committee will have the power to:
 - i. Warn as to future conduct
 - ii. Suspend from membership or participation
 - iii. Remove from membership any person found to have broken the Club's Policies, Rules or Code of Conduct.

Appeals against the Club Committee's judgements can be made in writing to the Club Secretary within 2 weeks of the hearing.